

Harby Parish Council

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Clerk: Mrs Lydia Smithson

26th May 2017

Dear Angela Ellison,

Please find enclosed our Annual Return, Bank Reconciliation and copies of the required notices will be displayed on the Parish notice board and online. Also enclosed is an update in contacts, I am due to finish at the authority on 31st May, with a new Clerk starting on 1st July.

Date of commencement of period of public rights

The period commences on 5th June and concludes on 14th July.

Explanation in variations in figures

Below I will outline the reasons behind differences between last year's and this year's figures:

Box 3:

The receipts are higher for 2016/17 compared to previous year due to a £250 county council grant for a refurbishment of a parish sign, and a £509 transparency grant.

Box 4:

The staff figure was higher in 2016/17 (£1512) compared to 2015/16 (£1125), due to the National Living Wage coming into force and the council reviewing the Clerks hours and salary. As a result an increase in wages was required to meet the National Living wage and also to more accurately reflect the number of hours the Clerk works within the role, as a result of the review undertaken.

A payment (£324) was also made to the Clerk for additional hours to build and maintain the Council's website during the year in order to comply with the new transparency regulations.

Box 6:

Payments were higher in 2016/17 compared to 2015/16 due to a CILCA training payment (£300) and the purchase of a new council laptop (£280) and printer (£118).

Explanation of accounts and reserves

We currently hold two savings accounts. One is a donation from a Will which we are permitted only to use the interest from, and the other is the Council's savings account.

In reserves we have a 95 day account which holds the capital from the will - £3189.28 (31st March).

The Council's savings account currently holds £3274.00 (31st March), which is just over 1x the annual precept.

Yours faithfully,