

Harby Parish Council Minutes

Thursday 10 July 2014 at Harby Village Hall

Start: 19:30	Finish: 21:40	Reference: 069/14
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Councillors Present: Richard Croft (RC), Caroline Nolan (CN), Stuart Parkin (SP) and Jayne Rose (JR). Cllr Mrs Dobson (NCC). Clerk: Lydia Smithson

Item	Title and Decision	Action Required
069/14/1	Apologies for absence. Cllr Quibell and Cllr Holmes.	-
069/14/2	Declarations of Interest (<i>in accordance with Localism Act 2011</i>) RC item 4.	-
069/14/3	Introduction from our new Police Community Support Officer Tom Pettit PCSO and Martin Stanard Rural Beat Manager attended. a. Warned about current spate of thefts from vehicles in the parish. 3 vehicles which were 'broken into' were unlocked. A van door was prised and property taken. b. Reminder to LOCK vehicles. Also lock house doors, including if in back garden. Keep bikes and lawn mowers secure don't leave them out. c. Report anything suspicious on 999 or 101 (not via the PCSO details in case they are on leave) try to get make, model, number plate of suspicious vehicles and description of person. d. Plea to report ALL crime to allow police to target resources in our rural area. They noted that higher value thefts are going on in our rural community compared to urban areas and people are not reporting items that are stolen e.g. generators etc.	PCSO add article in Trio. CN attend next safer neighbourhood meeting. LS send next meeting date to PCSO.
069/14/4	Complaint regarding Jowett's Wood (closed session) It was resolved to have a site meeting on Thursday 17 th at 6pm.	-
069/14/5	10 minute public time	-
069/14/6	Approve draft minutes: It was resolved to approve the following minutes: Annual Parish Council (ref 064/14), General (ref 065/14), Planning (ref 066/14), Planning (ref 067/14), and Planning (ref 068/14).	LS add online.
069/14/7	Update on matters arising from the above minutes <u>Ref 064/14</u> a. Risk Management Policy It was resolved to approve the updated policy. b. Updated Standing Orders and Financial Regulations Deferred until the next meeting. <u>Ref 065/14</u> a. Outstanding tree work by NSDC/NS Homes	LS add online. LS. Cllr Dobson clarify

Signed/Initials:

Chairman

Date:

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	<p>Planned start date Wednesday 16 July.</p> <p>b. Overgrown hedge at the Old Vicarage on Church Road Now cut back.</p> <p>c. Community library – meeting with County Council planned for July.</p> <p>d. Census Fact Sheet for Harby in progress</p> <p>e. Update on change of signatory on bank accounts Signatory confirmed as updated.</p> <p>f. Update on Land Registry submission Initial submission made and further information being supplied as requested.</p> <p>g. 'Footpath only' sign and replacement public footpath sign installation by Clay Lane due by September.</p> <p>h. Play equipment grant received by playing field and final payment made by the playing field to Playdale.</p> <p>i. Website move.</p> <p>j. Wigsley Rd siding up outstanding – siding up completed outside of grass cutting season so expect County Council will complete in autumn.</p> <p>k. Village sign – paint.</p>	<p>which areas.</p> <p>-</p> <p>JR.</p> <p>LS.</p> <p>-</p> <p>LS.</p> <p>-</p> <p>-</p> <p>LS.</p> <p>LS.</p> <p>JR and CN.</p>
069/14/8	<p>Financial</p> <p>a. Budget update. Update given. It was resolved to approve the budget update including moving £100 from the community contribution header to contingencies.</p> <p>b. Bank reconciliation: 2014/15 Balance £8,561. Payments to date £3,239. Receipts to date £1,484. It was resolved to approve the reconciliation.</p> <p>c. Payments: It was resolved to approve the following payments:</p> <p>£102 Continental Landscapes, Grass cutting 13 and 25 June £102 Grass cutting 13 and 30 May (paid) £50 Suzanne Hogg, Annual Internal Audit £48 SLCC, Annual membership £225 Clerk, Quarterly salary £100.80 Glasdon, Wigsley Road Dog Bin £27.70 J.Rose reimbursement (Best Kept Village) Petunias (£25) and bin bags (£2.70)</p> <p>£3.59 Staples, A4 paper (petty cash) £2.34 Post office, postage for land registry (petty cash) £6.36 Post office, 2nd class stamps 12no. (petty cash) £0.62 Post office, 1st class stamp (petty cash)</p> <p>d. Receipts: £0.74, £0.73, £1.24 and £1.09 interest.</p> <p>e. Review of bank accounts and interest rates: Saving accounts rate to decrease to 0.05% on 30 September. Due</p>	<p>-</p> <p>-</p> <p>LS action.</p> <p>LS review current account options.</p>

	<p>to other banks having comparable savings rates it was resolved to keep the accounts at the same provider.</p> <p>f. Review of budgeting for forthcoming elections Based on an indication of costs by the District Council it was resolved to save £100 for 2014, as per the budget.</p> <p>g. Application to receive gross interest – signed.</p>	<p>LS.</p> <p>LS post.</p>
069/14/9	<p>Village Welcome Pack It was resolved to approve the updated pack (<i>pending the following additional updates – noting the newsletter now covers Thorney and is called Trio and the Saxilby Glebe Pharmacy will deliver to Harby</i>).</p>	LS upload online.
069/14/10	<p>Grievance and Discipline policy Due to new requirements this policy is required.</p>	LS draft.
069/14/11	<p>Best Kept Village Judging has taken place and we have not progressed to next round. Feedback summary: Attractive village, with some lovely gardens. Verges and gutters mostly tidy. School, playing field and village hall good. Base of war memorial needs tidying up. Some road signs need attention.</p>	LS contact County Council regarding village signs.
069/14/12	Greening campaign -	
069/14/13	<p>Joint Community Led Plan (CLP) update Free event was successful, around 50 people attended. Completed surveys have been returned. Now being input and then will be analysed. Lower response rate from teenagers so doing further follow up work. Separate consultation occurring with the school.</p>	-
069/14/14	<p>Correspondence MP Jenrick Fire and rescue Dropped kerb Cross Lane and High Street.</p>	- Cllr Dobson.
069/14/15	<p>Vacant position of a Parish Councillor (co-option) It was resolved to co-opt John Howard onto the Council as a councillor until the next elections in May 2015.</p>	RC notify applicants. LS provide new councillor information.