

Harby Parish Council

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Chairman: Councillor Mr R Croft

Clerk: Mrs L Smithson

23 June 2015

Re: Annual Audit

Dear Sir/Madam,

Please find enclosed our Annual Return, Bank Reconciliation, and Asset Register.

Explanation in variations in figures

Below I will outline the reasons behind any differences between last years and this years figures:

3. Total Receipts: In 2013/14 we received a grant for play equipment (£12,700) and a VAT rebate (£5,182) – mainly comprised of the VAT for play equipment purchased in 2012/13.

4. Staff costs: My annual salary is £900 (as per 2013/14). In 2014/15 the payment for the last quarter was not made before year end, as a result £675 was paid.

6. All other payments: In 2013/14 'non-standard' payments were made for the new play equipment funded largely by grants - £32,700. A defibrillator and its housing - £2,193 and community grants £3,000 - funded by the VAT rebate, resulting in the higher than normal expenditure. Consequently 2014/15 incurred significantly lower expenditure.

7. Balances carried forward: In 2013/14 the balances carried forward were higher due to £1,911 being carried over to make the final contribution for the play area. This payment was made in 2014/15.

9. Total assets: The Asset Register was updated with the defibrillator and housing. Please note on the form there was an incorrect figure which has been crossed out. This was due to an error in the Asset Register which has been corrected. I have enclosed a copy of the original incorrect Asset Register with the error on and the revised Register - which was approved at meeting ref 085/15.

Explanation of accounts

We currently hold two savings accounts. One is a donation from a Will which we are permitted only to use the interest from, and the other is the Council's savings account.

If you need any further information, please use the contact details at the top of the page.

Yours faithfully,

Lydia Smithson
Harby Parish Clerk