

# Harby Parish Council Meeting

Thursday 2<sup>nd</sup> August at Harby Village Hall



Start: 19:30	Finish: 20:35	Reference:138/18
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**Councillors Present:** J Howard, C Nolan (Chair), S Parkin and J Rose  
District and County Councillor Dobson

**Clerk:** Caron Ballantyne

**Members of the public present:** 3 members of the public present

Item	Title and Decision	Action
138/18/1	<b>Apologies for absence</b> Apologies received from Cllr Medley, Quibell and Thursby, accepted	
138/18/2	<b>Declarations of interest</b> ( <i>in accordance with the Localism Act 2011</i> ) None	
138/18/3	<p><b>10 minute parishioner time</b> (<i>members of the public may ask questions or make statements. Items not on the agenda cannot be debated but may be added to the next meeting</i>)</p> <p>The applicant for Enfield Court came to speak to about the planning application to be discussed. The proposals are to make the houses very similar to those already in the village. Requests have been received from local residents for family homes, which shows there is a need for this type of development in the village. This will tidy up the area.</p> <p>A member of the PCC spoke about the proposal to wind up the Medley Will fund and asked what the Parish Council were required to do with their ½ of the fund as there are conditions attached for the PCC. The stipulation for the Parish Council is “General Maintenance”.</p> <p>After the last meeting Cllr Quibell spoke to the school regarding inviting Maureen as per her request, to some events, they emailed her and invited her to sports day and to the summer show amongst other things, but they haven't had a response as Cllr Mrs Dobson has been away on holiday.</p> <p>Cllr Quibell has had some complaints from parents regarding parking on the footpath up to the school while the work on the Medleys bungalows has been taking place, it's not the builders but deliveries which always seem to be done around 9am in the mornings obstructing the footpaths. There has also been a van parked on the path in front of one of the properties doing some work behind the house – this van belongs to Western Power.</p> <p>There has been increased footpath use leading up to the summer holidays as the school have provided the children with scooters to encourage them to exercise more and this has highlighted the issue even more. As much of the deliveries as possible will be completed during the school holidays. This has been raised at the recent SNG and PCSO will speak to Councillor Nolan about possible actions.</p> <p><b>Cllr Mrs Dobson</b> The bridge is being monitored Will contact NCC traffic officer to discuss the traffic issue around the school If the Parish Council has any suggestions for new footways, this can be added to the list for 2020. Any footpaths needing maintenance also need to be identified for potential works.</p>	

Signed/Initials:

Chairman

Date:

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138/18/4	<b>Approve Minutes of the last meetings:</b> Ref 136/18 Annual Parish Council Meeting & Ref 137/18 Ordinary Meeting both held on 31 <sup>st</sup> May 2018. The minutes were agreed unanimously as a true record and signed by the Chair																
138/18/5	<p><b>Planning</b></p> <p>a) 18/01217/OUT - Land At Enfield Court - Demolition of Existing Barn, Erection of 4no Dwellings and associated Carports/Garages – SUPPORTED unanimously. This proposal will tidy up the area and the proposed houses will be more in keeping with the village environment in which it is set as well as supplying housing needs for the village. This small-scale development is in line with the Community Led Plan. Although this proposal has been amended from the currently approved application this new proposal is more in keeping with the location</p> <p>b) 18/01382/FUL - 3 Council Houses, High Street - Proposed dwelling, domestic garages and associated works – SUPPORTED unanimously. The Parish Council note that the previous application was declined in 2007, but that planning policies have changed since that was submitted. This proposal is within the policies and objectives of the Community Led Plan.</p> <p>c) 18/01330/FUL - Millwell House, Annexe, Church Road - Change the use of the annex from residential to holiday let. – SUPPORT unanimously</p> <p>d) Acknowledgement - PL/0055/18 – Jerusalem Road, Skellingthorpe, noted</p>																
138/18/6	<p><b>Finance</b></p> <p>a) To approve bank reconciliation for May, June and July. These were approved and signed by Cllrs. To be circulated</p> <p>b) Payments since last meeting, approved unanimously</p> <p>c) Receipts since last meeting, noted</p> <p>d) Payments for approval, none</p> <p>e) To consider winding up the Medley Will Account and distribution of monies arising for such. Whilst this was a considerable sum at the time it was left in the will and it achieved a healthy income of interest, this is no longer the case. Whilst not an insignificant amount, it does raise queries on each annual return as to why such sums are being held in reserve. Resolved unanimously, with the PCC consent to wind this account up.</p>	Clerk           Clerk															
138/18/7	<p><b>Clerks and Councillors Reports</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2"></th> <th style="text-align: right;">Agenda Item</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">➤</td> <td>Overgrown dyke at Millfield Close – This is the responsibility of the IDB and has been brought to their attention via Cllr Mrs Dobson</td> <td style="text-align: center;">133/18/3</td> </tr> <tr> <td style="text-align: center;">➤</td> <td>Station Road approaching cycle track, needs siding up – reported to NCC</td> <td style="text-align: center;">133/18/3</td> </tr> <tr> <td style="text-align: center;">➤</td> <td>Collingham Men in sheds have looked at the railway sign – a number of letters were not replaced last year as OK at that time, these are now the ones which are delaminating and will be replaced during the summer months.</td> <td style="text-align: center;">135/18/3</td> </tr> <tr> <td style="text-align: center;">➤</td> <td>All adopted Policy/Procedure documents published to the website All adopted Data Protection documents published to</td> <td style="text-align: center;">136/18/5</td> </tr> </tbody> </table>			Agenda Item	➤	Overgrown dyke at Millfield Close – This is the responsibility of the IDB and has been brought to their attention via Cllr Mrs Dobson	133/18/3	➤	Station Road approaching cycle track, needs siding up – reported to NCC	133/18/3	➤	Collingham Men in sheds have looked at the railway sign – a number of letters were not replaced last year as OK at that time, these are now the ones which are delaminating and will be replaced during the summer months.	135/18/3	➤	All adopted Policy/Procedure documents published to the website All adopted Data Protection documents published to	136/18/5	
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	➤ Security Compliance Checklists completed by some Councillors – other awaited	<b>136/18/6</b>	
	➤ Risk Management Policy amended and published to the website	<b>136/18/9</b>	
	➤ Action plan updated and published to the website	<b>136/18/10</b>	
	➤ Internal Auditor notified of appointment for 2018/19	<b>136/18/11</b>	
	➤ Asset Register amended and published Insurance Policy renewed and payment made	<b>136/18/13</b>	
	➤ New approved Standing Orders set up at the bank	<b>136/18/15</b>	
	➤ Future meeting dates added to the website	<b>136/18/16</b>	
	➤ Planning Consultation responded to	<b>137/18/5</b>	
	➤ Bank reconciliation circulated and approved payments made	<b>137/18/6a &amp; d</b>	
	➤ Internal Audit recommendations actions undertaken where applicable The Certificate of Exemption has been sent to the External Auditors and all required documentation for the Transparency code has been published to the website	<b>137/18/7</b>	
	➤ Offer of Free Aerial photography accepted	<b>137/18/9e</b>	
	➤ Nottinghamshire Local Geological Site Selection Criteria – Circulated for comments to be submitted	<b>137/18/9f</b>	
	➤ NCC Civic Service, response to invitation sent	<b>137/18/9g</b>	
	<p><b>Other Items</b></p> <p><b>Village Walkabout – Sunday 15 October</b></p> <ul style="list-style-type: none"> <li>• <b>New post for Village Sign (outside the village hall)</b> – to be painted black, when the weather improves (Cllrs Nolan and Rose)</li> </ul> <p><b>Station Sign</b> – Collingham Men in Sheds are replacing other letters that have delaminated over this winter. This work was anticipated, but as they were OK last year, were left insitu.</p> <p><b>Councillor Nolan</b> <b>137/18/9a</b> – Government Consultation on unauthorised caravan sites responded to</p> <p><b>Councillor Rose</b> <b>134/18/5</b> – Amendments to the Harby Welcome Pack have been made and posted to the website <b>137/18/9c</b> – National Rural Crime Network – crime survey responded to <b>SNG meeting</b> 1 ASB report since the last meeting Allotments in Newark area had been targeted for theft of tools for resale to fund drug habit All meetings will now be held in Collingham as this is a central location, a nominal charge will be incurred.</p>		
138/18/8	<p><b>Correspondence</b></p> <p>a) NSDC Release of Sky Lanterns and Helium Balloons, this information will be passed to the Harby playing field association</p>		Cllr Parkin

	b) Concerning Behaviours Pathway Engagement, noted c) Best Kept Village Competition result 2018, noted d) NCC Great War Commemoration Service, no one available to attend e) NSDC Review of Statement of Principles for the Gambling Act 2005 and Statement of Licensing Policy Consultation 2019/2024, no comments to be made f) Bye Laws on Sites of Special Scientific Interest (SSSI's), no comments	Clerk  Clerk
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